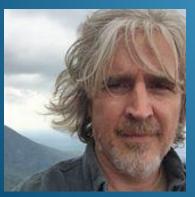


Excel Gradebook Tricks

Written and Presented by David H. Ringstrom, CPA www.studentsexcel.com



About the speaker:

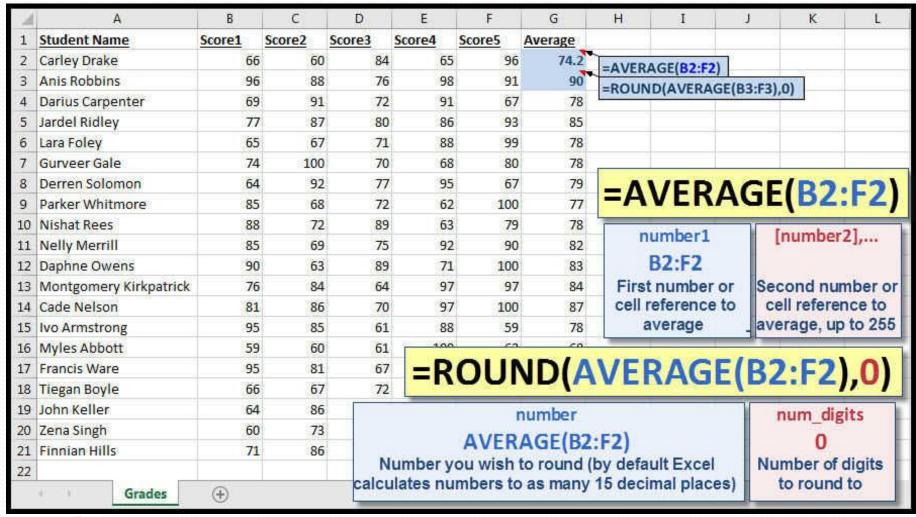
David H. Ringstrom, CPA, is an author and nationally recognized instructor who teaches scores of webinars each year. His Excel courses are based on over 25 years of consulting and teaching experience. His mantra is "Either you work Excel, or it works you." David offers spreadsheet and database consulting services nationwide.

Grade Analysis Overview

A	A	В	C	D	E	F	G	H	I	J	K	L	
1	Student Name	Score1	Score2	Score3	Score4	Score5							
2	Carley Drake	66	60	84	65	96							
3	Anis Robbins	96	88	76	98	91							
4	Darius Carpenter	69	91	72	91	67	Grade Analysis Goals:						
5	Jardel Ridley	77	87	80	86	93	1. Use A	Use AVERAGE function to get average score Convert average to letter grade with VLOOKUP Count letter grades with pivot table					
6	Lara Foley	65	67	71	88	99	2. Conv						
7	Gurveer Gale	74	100	70	68	80	3. Coun						
8	Derren Solomon	64	92	77	95		4. Show student names with letter grades						
9	Parker Whitmore	85	68	72	62		4. Use LARGE function to keep top 3 grades 5. Use AVERAGE to average top 3 grades 6. Convert average to letter grade with VLOOKUP 7. Count letter grades with pivot table						
10	Nishat Rees	88	72	89	63								
11	Nelly Merrill	85	69	75	92	90							
12	Daphne Owens	90	63	89	71	100							
13	Montgomery Kirkpatrick	76	84	64	97	97						-	
14	Cade Nelson	81	86	70	97	100							
15	Ivo Armstrong	95	85	61	88	59							
16	Myles Abbott	59	60	61	100	62							
17	Francis Ware	95	81	67	67	83							
18	Tiegan Boyle	66	67	72	96	62							
19	John Keller	64	86	98	62	96							
20	Zena Singh	60	73	78	87	97							
21	Finnian Hills	71	86	92	76	96							
22													

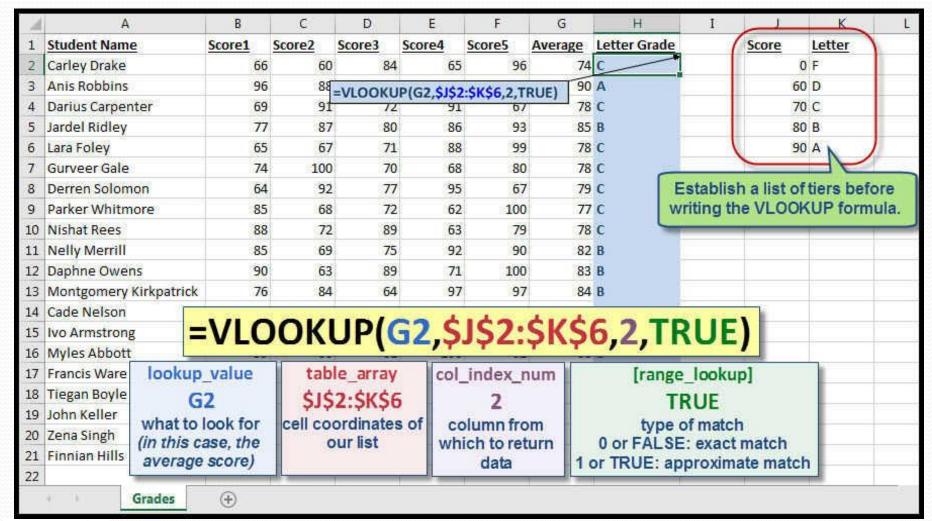


Averaging Scores



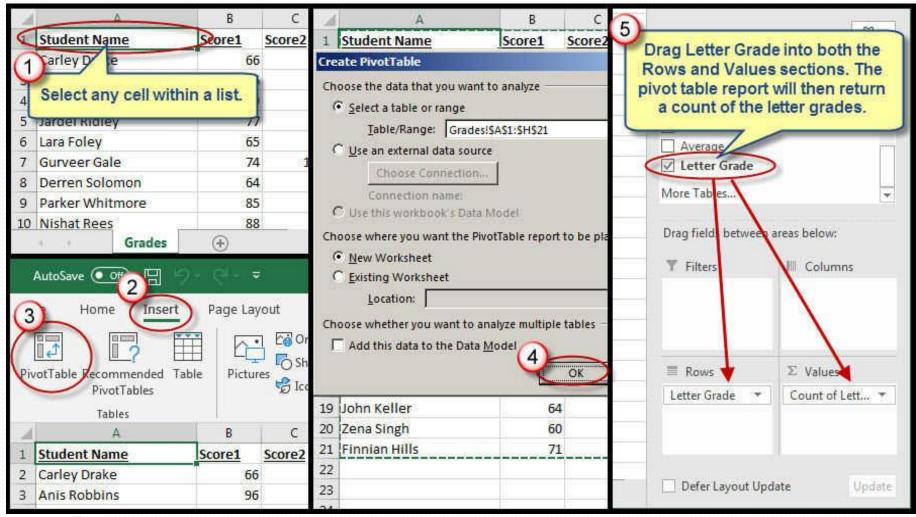


Convert Numeric Scores to Letters



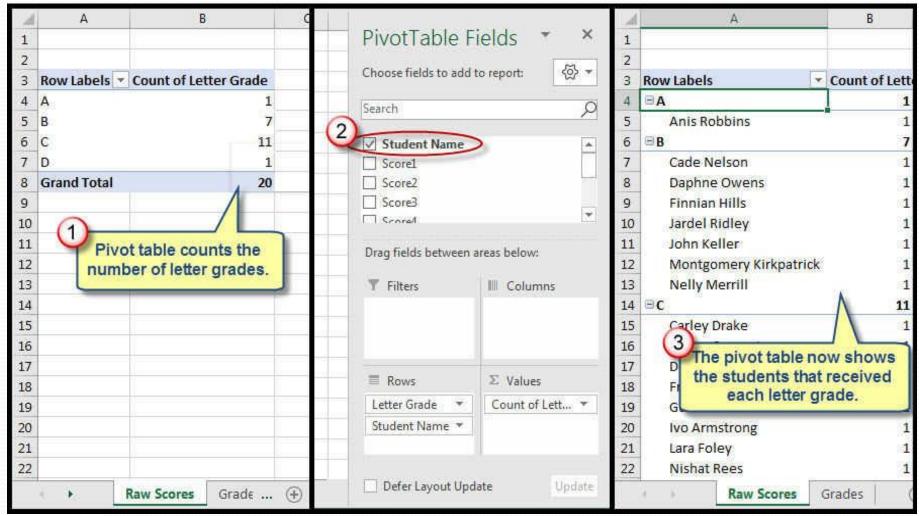


Count Letter Grades with Pivot Table



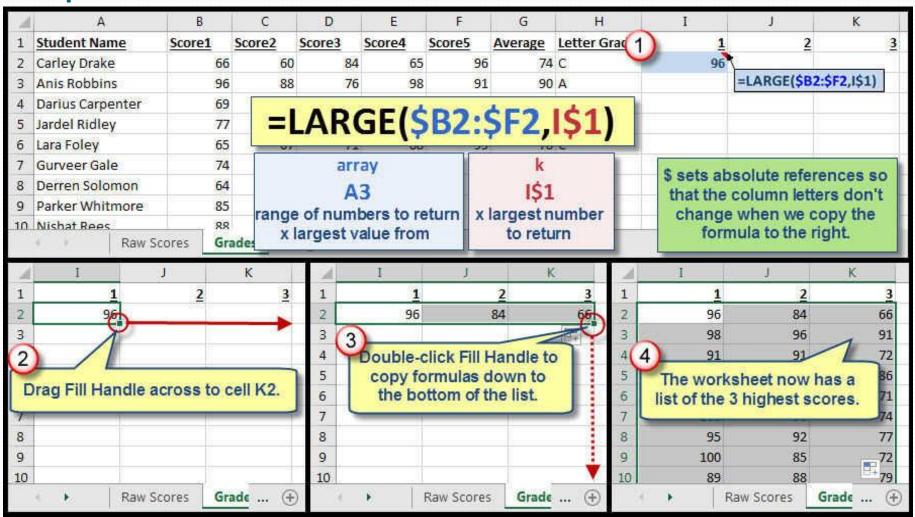


Viewing Students by Letter Grade



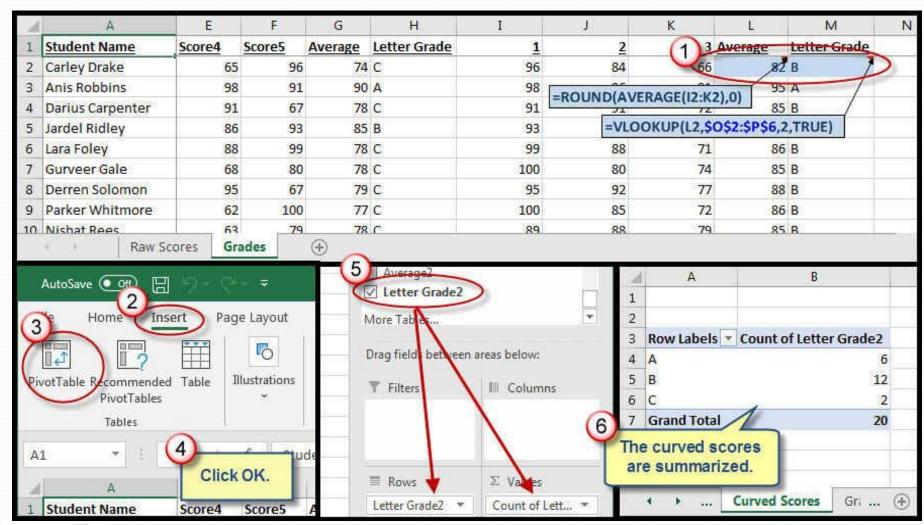


Drop Two Lowest Scores





Summarize Curved Grades





Questions?



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Preview the exercises: http://video.studentsexcel.com

